

SUPERDIGITAL

CD & DVD SHORT RUN ORDER FORM

FAX TO 503 228 6819 OR INCLUDE WITH YOUR ORDER

Order Info

Quantity Requested: _____ Project Title: _____

Artist Name: _____

Order# _____ CAT# _____

Today's Date: _____ Client Requested Date: _____ Est. Due Date: _____

Billing Info

Name: _____ Email: _____

Phone _____ Eve Phone _____ FAX _____

Address _____

Ship to above Address

Ship to this Address: _____

Method: Ground 3 Day Air 2 Day Air Next Day

UPS Acct # _____ FedX Acct # _____

Payment Info

Visa Mastercard Amex Check Money Order Debit Card

Name on Card: _____

Card number: _____ Expiration: _____

Code on the back: _____

I authorize you to charge my credit card (signature): _____

Shipment will be limited to cardholders payment address.

Master is on: CD-R DVD Other _____

Date Master in Hand: _____

Graphics Info

Print files supplied on: CD-R ftp Other: _____

Type: Mac PC File Name: _____

Type of On Disc Print: Photoshop CS3 Illustrator CS3 XPDF

Is artwork on SD's template? (If not, we can provide you with templates or move your artwork onto them for a charge)

I included the proper amount of bleed space?

I have NOT used any bleeds for CD label jobs & knocked out the center hole & stacking ring (silk screen print only).

I have submitted quality proofs (A Match or Iris proof will insure the highest level of accuracy in the printing process. If a Laser proof is supplied for On Disc Print, Color matching will not be guaranteed).

I included the images used in the artwork?

If not, are they linked or embedded in the files?

My artwork is 300dpi? (Most digital cameras do NOT shoot at this, but your images can be adjusted)

I included all fonts that are used in my artwork?

I turned all fonts to outlines? (Illustrator) or rasterized (Photoshop) them? (Raster fonts are NOT preferred)

On Disc Print: Full Color <input type="checkbox"/> Black <input type="checkbox"/>	
Type of Disc: White (standard) <input type="checkbox"/> Silver (silver may have a texture on surface) <input type="checkbox"/>	
Print extends to Donut ring: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Don't have your own ODP artwork? We can make it for you! Graphic Design is \$50 an hour , with simple ODP designs usually taking a 1/2 hour. <input type="checkbox"/>	
Need us to fix non conforming ODP? (Your artwork is done, but you need us to put it on templates, or rearrange artwork) \$10 <input type="checkbox"/>	
I want a Hardcopy CD or DVD print sample for short run, in-house ODP. \$6 <input type="checkbox"/>	
Is your artwork completed with templates, outlined fonts, embedded artwork and bleed space? Great! Then there's a simple \$7 computer to printer setup fee or short run CD & DVD.	
<i>ODP Design Client Approved on</i>	
Artwork Contact:	Phone:
Email:	Fax:
Packaging	
Jewelcase <input type="checkbox"/> Custom Cardsleeve Supplied <input type="checkbox"/>	
White Paper Sleeve <input type="checkbox"/> Black Paper Sleeve <input type="checkbox"/> Clamshell <input type="checkbox"/> Slimcase <input type="checkbox"/> Spindle Only <input type="checkbox"/>	
Other:	
Qty to be Packaged:	Plasticwrap? <input type="checkbox"/>
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